



North Schuylkill Technology Department

Posting Grades and Comments to Report Cards

Below is the process to post grades and comments in eSchoolBook. Please remember that once they are updated parents will be able to view the comments.

- Login to eSchoolBook
- Class Administration
- Grades
- Post Report Cards
 - Choose 1st Marking Period for both fields
- Copy Scores and Grades
- Add Comments
 - Two preset and one free form
- Update
- Report Cards to view

Grades can be updated at any time, just make sure your assignment date is within the first marking period.

Any questions feel free to contact us.