



SPECIAL EDUCATION DEPARTMENT

Knute T. Brayford, Director of Special Education

Deneen L. Reese, Supervisor of Special Education

Independent Educational Evaluation (IEE) Procedures

Purpose

The purpose of these procedures is to implement North Schuylkill School District Board Policy 113.3, *Special Education Evaluations and Independent Educational Evaluations at Public Expense*, by providing parents with a clear explanation of the process for requesting an Independent Educational Evaluation (IEE) at public expense. The following procedures describe the process for requesting an IEE and explain the responsibilities of both the District and parents.

Step 1 – Submit Your Request

A parent who disagrees with a District evaluation or reevaluation may submit a written request for an Independent Educational Evaluation (IEE) at public expense to the Director of Special Education. If the request is made verbally, District staff will ask the parent to submit the request in writing.

Step 2 – District Review

After receiving the written request, the District will review it without unnecessary delay.

The District may ask why you disagree with the evaluation; however, you are not required to provide an explanation.

Step 3 – District Response

The District will either:

- Approve the request for an Independent Educational Evaluation at public expense, **or**
- Initiate a due process hearing to demonstrate that the District's evaluation is appropriate.

Step 4 – Selecting an Independent Evaluator

If your request is approved, you may select a qualified independent evaluator to complete the evaluation. A list of qualified independent evaluators is included at the end of these procedures for your convenience. You are not required to select an evaluator from this list. You may choose another qualified evaluator provided the evaluator meets the District's criteria for an Independent Educational Evaluation at public expense.

Step 5 – Completing the Independent Educational Evaluation

The independent evaluator will conduct the evaluation in accordance with applicable federal and state regulations and provide a written evaluation report to both the parent and the District.

Step 6 – Review of the Results

Once the District receives the completed Independent Educational Evaluation, the IEP Team will review the report and consider the evaluator's recommendations when making educational decisions for your child. If additional information is needed, the District may request parental consent to conduct additional assessments.



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Additional Information

- Parents may request one Independent Educational Evaluation (IEE) at public expense for each District evaluation or reevaluation with which they disagree.
- Requests should generally be made within 12 months of the District evaluation or reevaluation.
- Questions regarding these procedures may be directed to the Director of Special Education.

References

North Schuylkill School District Board Policy 113.3

Special Education Evaluations and Independent Educational Evaluations at Public Expense

- Section: **100 – Programs**
- Policy Number: **113.3**
- Status: **Active**
- Legal Authority: **34 C.F.R. § 300.502**
- Adopted: **September 29, 2010**
- Revised: **February 17, 2016**
- Last Reviewed: **October 9, 2019**



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2026-2027 Independent Educational Evaluators (IEE)

1. **Dr. Lisa A. Hain, Psy.D., NCSP, ABSNP**
PA Licensed Psychologist
Board Certified School
Neuropsychologist
PA Licensed Professional Counselor
PA Certified School Psychologist
Nationally Certified School Psychologist
Editorial Advisory Board of School
Psychology Review, the journal of the
National Association of School
Psychologists
Member of The Center for Teaching Brain
Literacy
1611 Palm Street
Reading, PA 19604
484-818-1843
Bafflesmymind@gmail.com
2. **Dr. Steven P. Kachmar, M.A., Ph.D**
Pennsylvania & Delaware Licensed
Psychologist
Pennsylvania Certified School Psychologist
Nationally Certified School Psychologist
PO Box 310
Fogelsville, PA 18051
610-295-3420
dr.steven.p.kachmar@gmail.com
3. **Jeff Laubach, MS, LPC, NCS**
2209 Quarry Drive Suite C-36
West Lawn, PA 19609
610-685-8621
jlaubach36@hotmail.com
website: www.jlaubach.com
4. **Emily Perlis, Psy. D**
Pennsylvania Certified School Psychologist
Pennsylvania Licensed Psychologist
Pediatric Neuropsychologist
Certified School Psychologist
940 E. Haverford Rd. Suite 202
Bryn Mawr, PA 19010
610-527-5161
emilyperlis@gmail.com
5. **Chad Rutherford, Ed.S. School**
Assessment Alternatives, LLC
447 Parliament Dr
Wyomissing, PA 19610
484-832-4251
chadmiru@gmail.com
6. **Dr. Kara Schmidt, PhD**
Child Neuropsychologist
Licensed Clinical Psychologist
Licensed School Psychologist
1489 Baltimore Pike, Suite 219,
Springfield, PA 19064
610-456-3003
karaschmidtphd@gmail.com
www.karaschmidt.org
7. **Dr. Rick Shillabeer, Psy. D.**
PA/CA Certified School Psychologist
PA Licensed Professional Counselor
DE Licensed/Certified School Psychologist
CA Licensed Educational Psychologist
Cognitive Behavioral Therapist
ADHD Certified Clinical Services Provider
Board Certified Cognitive Specialist
Nationally Certified School Psychologist
Advanced Certified Autism Specialist
Diplomate, American Board of School
Neuropsychology
Elite Educational and Therapeutic Support
Services, LLC
72 Glenmaura National Boulevard
Suite 100
Moosic, PA 18507
(570) 466-5870
rshillabeer@comcast.net
8. **Janine M. Wargo, Psy.D.,
ABSNP, NCSP**
PA Licensed Psychologist
Board Certified School Neuropsychologist
National Certified School Psychologist
Pennsylvania Certified School Psychologist
4647 Willow Lane
Nazareth, PA 18064
610-554-6353



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9. ***Carissa M. Bowersox, Ph.D., NCSP***
Bowersox and Associates, LLC
dr.carissa.bowersox@bowersoxassociates.com
<https://bowersoxassociates.com/>

10. ***Stephen M. Kalberer, Ph.D.***
231 N. Third Street
Lewisburg, PA 17837
570-522-0237 (home)
215-888-9397 (cell)
stephenkalberer@gmail.com

11. ***Sue LaBar-Yohey***
816 Central Road
Bloomsburg, PA 17815
Cell: 570-394-1691
Work: 570-387-1832

12. ***Alexa Longacre, Ed.S., NCSP***
(814) 207-5799
alongacre45@gmail.com

13. ***Karah Molesevich***
Psycho-Educational Services and
Translations LLC
212 Rocky Knob Way
Mountville, PA 17554
(570) 205-0495
Email: Molesevichk@gmail.com

Website:
<https://www.bilingualevalsandcounseling.com/>

14. ***Lindsie Wolfe***
lindsiewolfe@hotmail.com
570-847-4026

Qualified Independent Educational Evaluation (IEE) Providers

The following list is provided as a resource for parents seeking an Independent Educational Evaluation (IEE). Inclusion on this list does not constitute an endorsement by the North Schuylkill School District. Parents may select another qualified evaluator who meets the District's criteria for an Independent Educational Evaluation at public expense.